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STATE OF IOWA
BOARD OF EDUCATIONAL EXAMINERS
Grimes State Office Building – 400 East 14th Street
Des Moines, Iowa 50319-0147

Minutes

December 9, 2005

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1 **STATE OF IOWA**
2 **BOARD OF EDUCATIONAL EXAMINERS**
3 **Grimes State Office Building – 400 East 14th Street**
4 **Des Moines, Iowa 50319-0147**

5
6 **Motions**

7
8 **December 9, 2005**
9
10

11 Ying Ying Chen moved, with a second by William Haigh, that the Board go into
12 closed session for the purposes of discussing whether to initiate licensee
13 disciplinary proceedings and discussing the decision to be rendered in a
14 contested case, pursuant to Iowa Code sections 21.5(1)(d) and 21.5(1)(f).

15 **MOTION CARRIED UNANIMOUSLY.**
16

17 Ying Ying Chen moved, with a second by Jacqueline Wellborn, that in case
18 number 05-01, Lindsey Beecher, Dike-New Hartford CSD v. Steve Waldstein,
19 the Board not initiate review of the proposed decision and allow the proposed
20 decision to become the final decision of the Board unless an appeal is taken by
21 one of the parties within the time allowed by rule. Roll call vote: Haigh – yes;
22 Paulsen – yes; Wellborn – yes; Carter – yes; Chen – yes; Aboud – yes; and
23 Jeffrey – yes. **MOTION CARRIED UNANIMOUSLY.**
24

25 William Haigh moved, with a second by Ying Ying Chen, that in case number
26 05-13, In the Matter of: Michael Shannon, the Board accept the Respondent's
27 waiver of hearing and voluntary surrender and that the Board issue an order
28 permanently revoking the Respondent's license with no possibility of
29 reinstatement. Roll call vote: Aboud – yes; Chen – yes; Carter – yes; Wellborn
30 – yes; Paulsen – yes; Haigh – yes; and Jeffrey – yes. **MOTION CARRIED**
31 **UNANIMOUSLY.**
32

1 Jacqueline Wellborn moved, with a second by William Haigh, that in **case**
2 **number 05-26**, In the Matter of: Jason Lambert, the Board find probable
3 cause to establish a violation of the following provisions of the Code of
4 Professional Conduct and Ethics: 282 IAC 25.3(1)(b)(1)(2), (1)(c) and (1)(d) and
5 order this case set for hearing. Roll call vote: Aboud – yes; Chen – yes; Carter
6 – yes; Wellborn – yes; Paulsen – yes; Haigh – yes; and Jeffrey – yes. **MOTION**
7 **CARRIED UNANIMOUSLY.**

8
9 Ying Ying Chen moved, with a second by Jacqueline Wellborn, that in **case**
10 **number 05-30**, the Board find although one or more of the allegations in the
11 complaint may be substantiated by the witnesses interviewed in the course of
12 the investigation and the documents gathered in the course of the investigation,
13 and the allegations may constitute a technical violation of the board's statute
14 or administrative rules; the evidence before the board indicates that the alleged
15 violation was an isolated incident. Taking into account these circumstances,
16 and the Board's mission to act upon those complaints which involve a threat to
17 the health and safety of students and the public, the Board will not pursue
18 formal disciplinary action in this matter. Roll call vote: Haigh – yes; Paulsen –
19 yes; Wellborn – yes; Carter – yes; Chen – yes; Aboud – yes; and Jeffrey – yes.
20 **MOTION CARRIED UNANIMOUSLY.**

21
22 Jacqueline Wellborn moved, with a second by William Haigh, that in **case**
23 **number 05-31**, Malvern CSD Board of Education v. Steve Lane, the Board find
24 probable cause to establish a violation of the following provision of the Code of
25 Professional Conduct and Ethics: 282 IAC 25.3(5)(a)(2) and order this case set
26 for hearing. Roll call vote: Aboud – no; Chen – yes; Carter – no; Wellborn –
27 yes; Paulsen – yes; Haigh – yes; and Jeffrey – yes. **MOTION CARRIED.**

28
29 William Haigh moved, with a second by Ying Ying Chen, that in **case number**
30 **05-32**, In the Matter of: Jeffrey Spencer, the Board find probable cause to
31 establish a violation of the following provisions of the Code of Professional

1 Conduct and Ethics: 282 IAC 25.3(1)(e)(3) and (4) and order this case set for
2 hearing. Roll call vote: Haigh – yes; Paulsen – yes; Wellborn – yes; Carter –
3 yes; Chen – yes; Aboud – yes; and Jeffrey – yes. **MOTION CARRIED**
4 **UNANIMOUSLY.**

1 Ying Ying Chen moved, with a second by William Haigh, that in **case number**
2 **05-33**, Lewis Central Community Schools v. Chad Stalzer, the Board find
3 probable cause to establish a violation of the following provision of the Code of
4 Professional Conduct and Ethics: 282 IAC 25.3(5)(a)(3) and order this case set
5 for hearing. Roll call vote: Aboud – yes; Chen – yes; Carter – yes; Wellborn –
6 yes; Paulsen – yes; Haigh – yes; and Jeffrey – yes. **MOTION CARRIED**
7 **UNANIMOUSLY.**

9 Jacqueline Wellborn moved, with a second by Ying Ying Chen, that in **case**
10 **number 05-34**, the Board find that the evidence gathered in the investigation,
11 including witness statements and the documentary evidence, does
12 not corroborate the allegations in the complaint, and that the Board therefore
13 lacks probable cause to proceed with this matter. Roll call vote: Haigh – yes;
14 Paulsen – yes; Wellborn – yes; Carter – yes; Chen – yes; Aboud – yes; and
15 Jeffrey – yes. **MOTION CARRIED UNANIMOUSLY.**

17 Jacqueline Wellborn moved, with a second by Ying Ying Chen, that in **case**
18 **number 05-35**, the Board find that the evidence gathered in the investigation,
19 including witness statements and the documentary evidence, does
20 not corroborate the allegations in the complaint, and that the Board therefore
21 lacks probable cause to proceed with this matter. Roll call vote: Aboud – yes;
22 Chen – yes; Carter – yes; Wellborn – yes; Paulsen – yes; Haigh – yes; and
23 Jeffrey – yes. **MOTION CARRIED UNANIMOUSLY.**

25 William Haigh moved, with a second by Jacqueline Wellborn, that in **case**
26 **number 05-36**, In the Matter of: Barry Alan Miedema, the Board find probable
27 cause to establish a violation of the following provision of the Code of
28 Professional Conduct and Ethics: 282 IAC 25.3(2) and order this case set for
29 hearing. Roll call vote: Haigh – yes; Paulsen – yes; Wellborn – yes; Carter –
30 yes; Chen – yes; Aboud – yes; and Jeffrey – yes. **MOTION CARRIED**
31 **UNANIMOUSLY.**

1 Ying Ying Chen moved, with a second by William Haigh, that in **case number**
2 **05-21**, the Board extend the 180-day deadline for issuance of the final
3 decision, due to the need for additional time to conduct a hearing, prepare a
4 proposed decision, and review the proposed decision by the Board. **MOTION**
5 **CARRIED UNANIMOUSLY.**

6
7 Jacqueline Wellborn moved, with a second by Ying Ying Chen, that in **case**
8 **number 05-22**, the Board extend the 180-day deadline for issuance of the final
9 decision, due to the need for additional time to conduct a hearing, prepare a
10 proposed decision, and review the proposed decision by the Board. **MOTION**
11 **CARRIED UNANIMOUSLY.**

12
13 William Haigh moved, with a second by Jacqueline Wellborn, that in **case**
14 **number 05-23**, the Board extend the 180-day deadline for issuance of the final
15 decision, due to the need for additional time to conduct a hearing, prepare a
16 proposed decision, and review the proposed decision by the Board. **MOTION**
17 **CARRIED UNANIMOUSLY.**

18
19 Ying Ying Chen moved, with a second by William Haigh, that in **case number**
20 **05-24**, the Board extend the 180-day deadline for issuance of the final decision
21 due to delay in investigation due to difficulties in receipt of information from
22 both the Complainant and the Respondent. **MOTION CARRIED**
23 **UNANIMOUSLY.**

24
25 Jacqueline Wellborn moved, with a second by Ying Ying Chen, that in **case**
26 **number 05-26**, the Board extend the 180-day deadline for issuance of the final
27 decision, due to the need for additional time to conduct a hearing, prepare a
28 proposed decision, and review the proposed decision by the Board. **MOTION**
29 **CARRIED UNANIMOUSLY.**

1 John Aboud moved, with a second by Thomas Paulsen, to approve the
2 November 4, 2005, minutes, as distributed. **MOTION CARRIED**

3 **UNANIMOUSLY.**

4 William Haigh moved, with a second by Ying Ying Chen, to adopt and file the
5 proposed changes to the Chapter 14 rules for a substitute teacher's license so
6 that those who completed a teacher education program in the past but never
7 applied for an Iowa teacher's license can obtain a substitute teacher's license
8 and be able to substitute while they are completing the requirements for full
9 licensure. In addition, an individual with an administrative license would be
10 able to substitute teach while holding the administrator license. **MOTION**

11 **CARRIED UNANIMOUSLY.**

12
13 Brian Carter moved, with a second by John Aboud, to file under Notice of
14 Intended Action, the proposed changes to Chapter 11 that define a process
15 through which a licensee who has received an LOR could petition for removal of
16 the LOR from the information routinely posted on the Board's website. Roll call
17 vote: Haigh – no; Paulsen – yes; Wellborn – yes; Carter – yes; Chen – no;
18 Aboud – yes; and Jeffrey – yes. **MOTION CARRIED.**

19
20 John Aboud moved, with a second by Jacqueline Wellborn, that **in PFW 05-04**,
21 Pamela L. Ahlrichs, the Board deny the Petition for Waiver. **MOTION**
22 **CARRIED UNANIMOUSLY.**

1 **STATE OF IOWA**
2 **BOARD OF EDUCATIONAL EXAMINERS**
3 **Grimes State Office Building – 400 East 14th Street**
4 **Des Moines, Iowa 50319-0147**

5
6 **Minutes**
7 **December 9, 2005**
8

9 The Board of Educational Examiners held its monthly meeting on December 9,
10 2005. Board Chair Judy Jeffrey called the meeting to order at 9:10 a.m.
11 Members attending were John Aboud, Brian Carter, Ying Ying Chen, William
12 Haigh, Judy Jeffrey, Thomas Paulsen, and Jacqueline Wellborn. Also in
13 attendance were Dr. George Maurer, Executive Director of the Board; Christie
14 Scase and Jeanie Vaudt, Assistant Attorneys General and legal counsel to the
15 Board; Barbara Hendrickson, Board Secretary; and other visitors. Jeffrey
16 Henderson, Greg Robinson, Jean Seeland, and Beverly Smith were unable to
17 attend the meeting.

18
19 Ying Ying Chen moved, with a second by William Haigh, that the Board go into
20 closed session for the purposes of discussing whether to initiate licensee
21 disciplinary proceedings and discussing the decision to be rendered in a
22 contested case, pursuant to Iowa Code sections 21.5(1)(d) and 21.5(1)(f).
23 **MOTION CARRIED UNANIMOUSLY.**

24
25 The Board reconvened into open session at 10:35.

26
27 Ying Ying Chen moved, with a second by Jacqueline Wellborn, that in **case**
28 **number 05-01**, Lindsey Beecher, Dike-New Hartford CSD v. Steve Waldstein,
29 the Board not initiate review of the proposed decision and allow the proposed
30 decision to become the final decision of the Board unless an appeal is taken by
31 one of the parties within the time allowed by rule. Roll call vote: Haigh – yes;

1 Paulsen – yes; Wellborn – yes; Carter – yes; Chen – yes; Aboud – yes; and
2 Jeffrey – yes. **MOTION CARRIED UNANIMOUSLY.**

3 William Haigh moved, with a second by Ying Ying Chen, that in **case number**
4 **05-13**, In the Matter of: Michael Shannon, the Board accept the Respondent's
5 waiver of hearing and voluntary surrender and that the Board issue an order
6 permanently revoking the Respondent's license with no possibility of
7 reinstatement. Roll call vote: Aboud – yes; Chen – yes; Carter – yes; Wellborn
8 – yes; Paulsen – yes; Haigh – yes; and Jeffrey – yes. **MOTION CARRIED**
9 **UNANIMOUSLY.**

10
11 Jacqueline Wellborn moved, with a second by William Haigh, that in **case**
12 **number 05-26**, In the Matter of: Jason Lambert, the Board find probable
13 cause to establish a violation of the following provisions of the Code of
14 Professional Conduct and Ethics: 282 IAC 25.3(1)(b)(1)(2), (1)(c) and (1)(d) and
15 order this case set for hearing. Roll call vote: Aboud – yes; Chen – yes; Carter
16 – yes; Wellborn – yes; Paulsen – yes; Haigh – yes; and Jeffrey – yes. **MOTION**
17 **CARRIED UNANIMOUSLY.**

18
19 Ying Ying Chen moved, with a second by Jacqueline Wellborn, that in **case**
20 **number 05-30**, the Board find although one or more of the allegations in the
21 complaint may be substantiated by the witnesses interviewed in the course of
22 the investigation and the documents gathered in the course of the investigation,
23 and the allegations may constitute a technical violation of the board's statute
24 or administrative rules, the evidence before the board indicates that the alleged
25 violation was an isolated incident. Taking into account these circumstances,
26 and the Board's mission to act upon those complaints which involve a threat to
27 the health and safety of students and the public, the Board will not pursue
28 formal disciplinary action in this matter. Roll call vote: Haigh – yes; Paulsen –
29 yes; Wellborn – yes; Carter – yes; Chen – yes; Aboud – yes; and Jeffrey – yes.
30 **MOTION CARRIED UNANIMOUSLY.**

1 Jacqueline Wellborn moved, with a second by William Haigh, that in **case**
2 **number 05-31**, Malvern CSD Board of Education v. Steve Lane, the Board find
3 probable cause to establish a violation of the following provision of the Code of
4 Professional Conduct and Ethics: 282 IAC 25.3(5)(a)(2) and order this case set
5 for hearing. Roll call vote: Aboud – no; Chen – yes; Carter – no; Wellborn –
6 yes; Paulsen – yes; Haigh – yes; and Jeffrey – yes. **MOTION CARRIED.**

7
8 William Haigh moved, with a second by Ying Ying Chen, that in **case number**
9 **05-32**, In the Matter of: Jeffrey Spencer, the Board find probable cause to
10 establish a violation of the following provisions of the Code of Professional
11 Conduct and Ethics: 282 IAC 25.3(1)(e)(3) and (4) and order this case set for
12 hearing. Roll call vote: Haigh – yes; Paulsen – yes; Wellborn – yes; Carter –
13 yes; Chen – yes; Aboud – yes; and Jeffrey – yes. **MOTION CARRIED**
14 **UNANIMOUSLY.**

15
16 Ying Ying Chen moved, with a second by William Haigh, that in **case number**
17 **05-33**, Lewis Central Community Schools v. Chad Stalzer, the Board find
18 probable cause to establish a violation of the following provision of the Code of
19 Professional Conduct and Ethics: 282 IAC 25.3(5)(a)(3) and order this case set
20 for hearing. Roll call vote: Aboud – yes; Chen – yes; Carter – yes; Wellborn –
21 yes; Paulsen – yes; Haigh – yes; and Jeffrey – yes. **MOTION CARRIED**
22 **UNANIMOUSLY.**

23
24 Jacqueline Wellborn moved, with a second by Ying Ying Chen, that in **case**
25 **number 05-34**, the Board find that the evidence gathered in the investigation,
26 including witness statements and the documentary evidence, does
27 not corroborate the allegations in the complaint, and that the Board therefore
28 lacks probable cause to proceed with this matter. Roll call vote: Haigh – yes;
29 Paulsen – yes; Wellborn – yes; Carter – yes; Chen – yes; Aboud – yes; and
30 Jeffrey – yes. **MOTION CARRIED UNANIMOUSLY.**

1 Jacqueline Wellborn moved, with a second by Ying Ying Chen, that in **case**
2 **number 05-35**, the Board find that the evidence gathered in the investigation,
3 including witness statements and the documentary evidence, does
4 not corroborate the allegations in the complaint, and that the Board therefore
5 lacks probable cause to proceed with this matter. Roll call vote: Aboud – yes;
6 Chen – yes; Carter – yes; Wellborn – yes; Paulsen – yes; Haigh – yes; and
7 Jeffrey – yes. **MOTION CARRIED UNANIMOUSLY.**

8
9 William Haigh moved, with a second by Jacqueline Wellborn, that in **case**
10 **number 05-36**, In the Matter of: Barry Alan Miedema, the Board find probable
11 cause to establish a violation of the following provision of the Code of
12 Professional Conduct and Ethics: 282 IAC 25.3(2) and order this case set for
13 hearing. Roll call vote: Haigh – yes; Paulsen – yes; Wellborn – yes; Carter –
14 yes; Chen – yes; Aboud – yes; and Jeffrey – yes. **MOTION CARRIED**
15 **UNANIMOUSLY.**

16
17 Ying Ying Chen moved, with a second by William Haigh, that in **case number**
18 **05-21**, the Board extend the 180-day deadline for issuance of the final
19 decision, due to the need for additional time to conduct a hearing, prepare a
20 proposed decision, and review the proposed decision by the Board. **MOTION**
21 **CARRIED UNANIMOUSLY.**

22
23 Jacqueline Wellborn moved, with a second by Ying Ying Chen, that in **case**
24 **number 05-22**, the Board extend the 180-day deadline for issuance of the final
25 decision, due to the need for additional time to conduct a hearing, prepare a
26 proposed decision, and review the proposed decision by the Board. **MOTION**
27 **CARRIED UNANIMOUSLY.**

28
29 William Haigh moved, with a second by Jacqueline Wellborn, that in **case**
30 **number 05-23**, the Board extend the 180-day deadline for issuance of the final
31 decision, due to the need for additional time to conduct a hearing, prepare a

1 proposed decision, and review the proposed decision by the Board. **MOTION**
2 **CARRIED UNANIMOUSLY.**

3
4 Ying Ying Chen moved, with a second by William Haigh, that in case number
5 05-24, the Board extend the 180-day deadline for issuance of the final decision
6 due to delay in investigation due to difficulties in receipt of information from
7 both the Complainant and the Respondent. **MOTION CARRIED**
8 **UNANIMOUSLY.**

9
10 Jacqueline Wellborn moved, with a second by Ying Ying Chen, that in case
11 number 05-26, the Board extend the 180-day deadline for issuance of the final
12 decision, due to the need for additional time to conduct a hearing, prepare a
13 proposed decision, and review the proposed decision by the Board. **MOTION**
14 **CARRIED UNANIMOUSLY.**

15
16 John Aboud moved, with a second by Thomas Paulsen, to approve the
17 November 4, 2005, minutes, as distributed. **MOTION CARRIED**
18 **UNANIMOUSLY.**

19
20 Jacqueline Wellborn used the PowerPoint ethics materials developed by
21 Heartland Area Education Agency (AEA) 11 in a presentation to those in the
22 teacher education program at Mount Mercy College. Attendees were very
23 pleased, took lots of notes, asked lots of questions, and they may review the
24 PowerPoint production again. Ms. Wellborn will also do an ethics presentation
25 at the next leadership team meeting in the Linn-Mar CSD, with
26 recommendations from the superintendent as to what matters she will address.
27 Ying Ying Chen made a similar presentation at AEA 10's mentor training
28 program, and the ethics materials were very well received. Ms. Chen thought it
29 was advantageous to have made, thereby, the connection of an experienced
30 board member with those in the field. The AEA has asked Ms. Chen to return
31 and take opportunities to do sessions with other types of groups. Ms. Chen

1 commented that the PowerPoint production is wonderful and so easy to follow.
2 John Aboud made a similar presentation to the Iowa State Education
3 Association's Unit 10 leadership at their board meeting. Board Chair Judy
4 Jeffrey then thanked board members for taking a pro-active role in
5 communicating the message of the ethics rules to members of the profession.
6

7 During the time of Public Comment, Peter Hathaway, principal of Sioux City's
8 North Middle School and former board member and board chair, addressed the
9 Board on what he called an "urban middle school issue," the teaching of a
10 common subject by middle school teachers. Downward fluctuations in
11 enrollment result in the elimination of a practitioner position in a middle
12 school, with the remaining staff sharing instruction in a selected subject matter
13 area. The proposal recommends that teachers working as part of a middle
14 school team be allowed to plan jointly and to teach individually one period of a
15 "common" subject per day, regardless of their individual license types. This
16 would remove the difficulty facing an administrator, one or more of whose
17 teachers is not properly endorsed to teach the common subject matter area.
18

19 Executive Director Dr. George Maurer reported on a number of issues:

- 20 1) He reviewed figures on the November monthly financial report.
- 21 2) He referred to an updated handout on the legislative reception on
22 February 1. Senator John Kibbie deserves thanks for reserving the room in
23 the Capitol for the Board. Dr. Maurer invited board members to contact
24 him if there are matters they would like emphasized at the reception. Board
25 members will meet at 4:30 p.m.; the reception will be from 5-7 p.m. Dinner
26 out and debriefing for board members will follow.
- 27 3) He and Licensure Consultant/Investigator Beth Myers had made a
28 presentation on ethics the previous week to 200 student teachers at Iowa
29 State University. The program was well received.
- 30 4) Licensure Consultant Geri McMahon reviewed with the Board a handout
31 showing staff activity in the past month as it related to ethics and licensure.

1 5) At its November meeting, the Executive Subcommittee expressed the desire
2 that the Board once again look at the programs at the various teacher
3 preparation institutions by going on-site to a school in the spring and fall.

4 The May 3 board meeting will be held at the University of Northern Iowa in
5 Cedar Falls.

6 6) Dr. Maurer introduced Lynn Campbell, who has replaced Megan Hawkins
7 as the education reporter covering the Board's activities for *The Des Moines*
8 *Register*.

9 7) Dr. Maurer referred the Board to a newspaper article at their places, which
10 announced the appointment of Board Member Jeffrey Henderson, Associate
11 Superintendent of Schools for the Archdiocese of Dubuque, as archdiocesan
12 Superintendent of Schools.

13
14 The Board next considered several sets of rules. William Haigh moved, with a
15 second by Ying Ying Chen, to adopt and file the proposed changes to the
16 Chapter 14 rules for a substitute teacher's license so that those who completed
17 a teacher education program in the past but never applied for an Iowa teacher's
18 license can obtain a substitute teacher's license and be able to substitute while
19 they are completing the requirements for full licensure. In addition, an
20 individual with an administrative license would be able to substitute teach
21 while holding the administrator license. **MOTION CARRIED UNANIMOUSLY.**

22
23 Assistant Attorney General and legal counsel to the Board Christie Scase led
24 discussion of proposed rules for removal of documentation of a Letter of
25 Reprimand (LOR) from the Board's website. The Board requested that the
26 process be simple and mirror somewhat the process in place for a Petition for
27 Waiver. William Haigh expressed serious reservation about these rules, as he
28 has in previous discussions. He said that an LOR is a sanction, that it should
29 be taken seriously, and that the public has right to know. He believes that
30 more public notice overall is better than less public notice. Brian Carter's
31 response reflected the apparent consensus of the Board: that it is sufficient

1 that an LOR would be documented on the website for five years, that the
2 responsibility for petition for removal would be on the part of the practitioner,
3 and that removal would not be not automatic. (The Executive Director would
4 review the petition for removal and make recommendation to the Board.) Brian
5 Carter moved, with a second by John Aboud, to file under Notice of Intended
6 Action, the proposed changes to Chapter 11 that define a process through
7 which a licensee who has received an LOR could petition for removal of the
8 LOR from the information routinely posted on the Board's website. Roll call
9 vote: Haigh – no; Paulsen – yes; Wellborn – yes; Carter – yes; Chen – no;
10 Aboud – yes; and Jeffrey – yes. **MOTION CARRIED.**

1 The Individuals with Disabilities Education Act (IDEA) requires that all children
2 and youth with visual impairments have access to Orientation and Mobility
3 (O and M) services as needed for concept development and independent travel.
4 Dr. Karen Blankenship of the Department of Education (DE) introduced
5 proposed rules for licensure in Chapter 15 that would recognize, monitor and
6 evaluate professional school orientation and mobility specialists and recognize
7 other states' licensure or endorsement for such a position. The Board agreed to
8 give further consideration to the matter.

9
10 The Board reviewed proposed rules for a Class G license. Currently, a person
11 can only serve as a school guidance counselor if the person has completed a
12 school counseling program or is eligible for a Class B two-year conditional
13 license to serve as a counselor. To obtain a Class B license, the person must
14 first be the holder of a valid teaching license. Iowa counselor educator program
15 coordinators have recommended an option whereby they would verify the
16 individuals could competently serve as school guidance counselors after the
17 individuals had completed all of the school guidance counseling coursework
18 required prior to a practicum or internship, while completing the remaining
19 requirements. Many of these individuals would be more highly prepared to
20 serve as school guidance counselors than teachers who are under a Class B
21 license and have only completed 15 hours in counseling. In addition, with
22 respect to a proposal from the State Board of Education to mandate once again
23 a requirement for school counselors, the proposed Class G license would
24 enable small schools to have an option when they cannot find a licensed school
25 guidance counselor. The Board agreed to move the matter forward.

26
27 While the Board licenses student driver education practitioners in the schools,
28 the oversight, administration and approval of student driver education
29 programs belongs to the Iowa Department of Transportation (IDOT). Due to a
30 report from IDOT about an incident involving a driver education instructor,
31 whose driver's license had been taken away for driving while intoxicated and

1 who desired to continue to teach driver education coursework on the basis of
2 his substitute license, the Board considered a change in its licensure rules.
3 Such change would align the Board's rules for a substitute teacher in a driver
4 education course with specific rules set out by IDOT. After the Board weighed
5 a couple of options, staff was directed to have further discussion with IDOT on
6 proposed rules.

7
8 The Board recessed for lunch at 12:06 p.m. and reconvened at 12:47 p.m.

9
10 Amendments to the substitute authorization were proposed to assist those
11 individuals who are having difficulty gaining the hours needed to renew the
12 license annually. The intent of the amendments is to provide additional time
13 for the person holding the substitute authorization to acquire the necessary
14 credits needed for renewal by extending the duration of the license to three
15 years, but only increasing the renewal requirements from one to two credits.

16 The Board accepted the rules as a First Reading.

17
18 Licensure Consultant Susan Fischer attended the Leadership Partnership
19 meeting on November 15. She gave a brief update on its activities. This is the
20 group made up of multiple constituencies looking at promoting quality
21 leadership in Iowa schools. Members act as a sounding board and as
22 advocates for leadership, looking at a variety of different issues dealing with
23 administrative roles. She directed the Board's attention to a handout with a
24 diagram of the key components that the Leadership Partnership is addressing.
25 Executive Director Dr. George Maurer has invited Leadership Partnership
26 director Dr. Troyce Fisher to update the Board sometime in the future on the
27 organization's activities. Board Chair Judy Jeffrey commented on the strong
28 partnership among the DE, the Board and the School Administrators of Iowa
29 and said that state legislation is being proposed again this year to have
30 administrator-quality legislation that parallels the federal Teacher Quality
31 legislation.

1
2 Executive Director Dr. George Maurer guided the Board in a brief review of a
3 draft of the newly required Annual Administrative Rules Review Report to be
4 submitted to the Board and to the chairpersons and ranking members of the
5 Senate and House standing committees on education and the joint
6 appropriation committee on education by January 15. The report will contain
7 the executive director's findings and recommendations compiled pursuant to
8 Iowa Code section 272.29. Dr. Maurer invited feedback from board members
9 as they assimilate the particulars of the draft report in the coming weeks. He
10 also said he would send final draft to board members at least a week before
11 final copy goes to the legislative committees. Board Chair Judy Jeffrey
12 recommended that Dr. Maurer include statements about work that has been
13 undertaken that gives evidence that, although the rules as they are currently
14 promulgated meet the intent of the statute, there is steady progress in
15 reworking rules in those areas that would benefit from revision or development.
16 As an example, she mentioned that the State Board of Education recently
17 approved the first total online intern program that would make coursework
18 available 24/7 across the state and nation for individuals who have a B. A. in a
19 content area. Kaplan University is the provider.

20
21 Pamela Ahlrichs submitted a petition to waive the requirement for 15 semester
22 hours of coursework to be completed for the Class B license. The two-year
23 conditional license is required for her job as Zone Coordinator for Prairie Lakes
24 AEA 8 because the position requires an endorsement for Supervisor of Special
25 Education-Support. Ms. Ahlrichs holds a permanent professional license with
26 the endorsement for speech language pathology. She has completed four
27 semester hours of credit in administration through her evaluator training, and
28 she is enrolled in the PK-12 Principal/PK-12 Supervisor of Special Education
29 program at the Iowa Principal Leadership Academy. She believes that the non-
30 traditional approach in the academy makes the accumulation of hours different
31 from the typical academic tracks. Ms. Ahlrichs states that the job-embedded

1 approach in the training will provide her sufficient learning opportunities as
2 she serves as the Zone Coordinator. John Aboud moved, with a second by
3 Jacqueline Wellborn, that **in PFW 05-04**, Pamela L. Ahlrichs, the Board deny
4 the Petition for Waiver. **MOTION CARRIED UNANIMOUSLY.**

- 1 There being no further business, Board Chair Judy Jeffrey adjourned the
- 2 meeting at 1:27 p.m.